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7 Nov. 1961

MEMO TO:

C/CA

SUBJ:

Information relative to action on para. 5 of Audit Report

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Action has just recently been completed to comply with all the recommendations made by the Audit: Staff. Separate replies were forwarded to Audit on (c) and (d). Although action has now been completed on (a) and (b), the Audit Staff has not been formally advised. A summary reply, reviewing the replies furnished and completed action on (a) and (b) will be prepared.

For your information, the action on each sub-para. (a) thru (d) is listed below:

- (a) Action to comply has been completed and involved the following:
  - 1. Request by CA Staff to DD/P for approval to raise the level of authority for the project in F.Y. 1960 in an amount to cover the additional amount being transferred from F. Y. 1959
  - 2. Obtaining the concurrence of the Comptroller that adjustment in the allotment for a prior year (1960) could be issued to CA Staff to cover the additional expenditures being transferred.
  - 3. Request from CA to Budget requesting the additional allotment
  - 4. Adjustment Voucher from CA to Finance Div. requesting credit be recorded in 1959 expended and officially recorded against F. Y. 1960, of

Action completed. Audit Staff has not been advised of completion.

- (b) This has been done and documentation forwarded to Finance Division for custody. Audit Staff has not been advised of completion.
- (c) A dispatch was sent to the field and a reply received of the justification for the TDY travel. The reply was forwarded to the Audit Staff.
- (d) A memorandum was prepared by keyed to sub-paragraphs
  (a) thru (d), para. 15 (page 6) of the Audit report. This memo was forwarded direct to the Audit Staff.

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